New Perspectives On Microsoft Office 2013

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Tomorrow 5 Computers Today & Tomorrow 4 Ron Mansfield Joan Lambert Pete MATHESON Steven Weikler June Jamrich Parsons Kevin Wilson John Pierce NARAYAN CHANGDER Laurie Ulrich Fuller Zimmerman Todd Richardson Ron Mansfield Kevin Wilson Ed Bott Robert T. Grauer Stephanie Krieger Richard Mansfield Manjeet Jauhar, Dorothy Fanthome Meera Aggarwal Manjeet Jauhar, Dorothy Fanthome

an all in one one stop guide to microsoft s popular program suite it explores the essentials of word for windows excel powerpoint and mail both an illustrated tutorial and reference the guide introduces readers to each of the component products and offers information on everything from working in the windows environment to producing integrated documents that combine spreadsheets graphics and text integrated software

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part of the new perspectives series this text offers a case based problem solving approach and innovative technology for meaningful learning of microsoft office xp

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