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perfect numerical test results is the essential guide for anyone who wants to secure their

ideal job written by a team from kenexa one of the uk s leading compilers of psychometric tests it explains how numerical tests work gives helpful pointers on how to get ready and provides professionally constructed sample questions for you to try out at home it also contains an in depth section on online testing the route that more and more recruiters are choosing to take whether you re a graduate looking to take the first step on the career ladder or you re planning an all important job change perfect numerical test results has everything you need to make sure you stand out from the competition the perfect series is a range of practical guides that give clear and straightforward advice on everything from getting your first job to choosing your baby s name written by experienced authors offering tried and tested tips each book contains all you need to get it right first time

perfect psychometric test results is an invaluable guide for anyone who wants to secure their ideal job written by a team from kenexa one of the uk s leading compilers of psychometric tests it explains how each test works gives helpful pointers on how to get ready and provides professionally constructed sample questions for you to try out at home it also contains an in depth section on online testing the route that more and more recruiters are choosing to take whether you re a graduate looking to take the first step on the career ladder or you re planning an all important job change perfect psychometric test results has everything you need to make sure you stand out from the competition the perfect series is a range of practical guides that give clear and straightforward advice on everything from getting your first job to choosing your baby s name written by experienced authors offering tried and tested tips each book contains all you need to get it right first time

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coaching is one of the most sought after leadership skills vital for anyone who wants to

develop a team of people who will perform effectively but are also motivated and relish working together it s also a dynamic discipline which in recent years has developed and grown to embrace theory and practice from a wide range of other disciplines frameworks and models mastering coaching starts by asking what skills an effective coach must now possess to boost the performance of their coachees in response it summarises the most important research in areas such as neuroscience sports psychology and mindfulness positive psychology mastery and goal setting and offers a clear simple and practical guide to how this new thinking can help coaches and managers to develop their own coaching practice written by max landsberg executive coaching and professional development expert and author of the perennial bestseller the tao of coaching mastering coaching goes beyond the basics of coaching by providing insights which offer a proven route map to coaching success practical and jargon free the book will equip readers with the techniques and tools necessary to take their coaching to the next level

have you been asked to sit a numerical or logical reasoning test do you need some help preparing for the questions you ll be asked do you want to make sure you perform to the best of your abilities perfect numerical and logical test results is an essential guide for anyone who wants to secure their ideal job written by two experts in occupational and clinical psychology it explains how numerical and logical tests work gives helpful pointers to help you prepare for the big day and provides professionally constructed sample questions so that you can practise at home it also contains an in depth section on online testing the route that more and more recruiters are choosing to take whether you re a graduate looking to take the first step on the career ladder or you re planning an all important job change perfect numerical and logical test results has everything you need to make sure you stand out from the competition the perfect series is a range of practical guides that give clear and straightforward advice on everything from getting your first job to choosing your baby s name written by experienced authors offering tried and tested tips each book contains all you need to get it right first time

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focusing on the latest management trends transformational hrm practices for hong kong

provides hr professionals with a comprehensive and accessible guide to human resource management in hong kong written by a leading team of hr professionals psychologists legal experts and academics the book provides up to date coverage of current practices laws and procedures as well as guidance on the professional skills required to operate successfully in the region suitable for practitioners and students alike the book contains authentic cases studies for local context and sets out the latest strategies for talent acquisition assessment performance and reward it provides essential coverage of organizational change management recent technological advancements in the field and outlines the development of hong kong s employment laws and their likely implications for professionals in one volume this book provides the key information guidance and context hr professionals require to be successful in hong kong s fast changing business environment this book is the product of the collective wisdom of a team of well qualified and experienced contributors it successfully integrates both theory and practice with a lot of real life cases and examples it provides a valuable and up to date tool to support teachers students and practitioners in the new hr era irene chow professor and head department of management hang seng university of hong kong this is a timely and accessible collection on the hrm development in hong kong for business managers and aspiring hrm students it explains succinctly the fundamental and drastic changes in the traditional hr sector in hong kong reading this book makes me realize how much hrm has been transformed since the internet era steven lui associate professor school of management unsw business school unsw sydney each chapter of this book marks a specific hr topic with comprehensive deliberations on the transformation it integrates both empirical studies as well as discussions of evolving hr practices a unique reference that helps readers apprehend the drastic challenges in hr management from traditional to digital david li f i h r m hk director human resources new beta innovation limited president hong kong institute of human resource management hkihrm 2014 2018 the role of human resources management has been evolving over the years this book focuses on contemporary hr topics within the hong kong context it provides the reader with invaluable insights from seasoned practitioners consultants and well respected academics i would recommend this book to hr professionals line managers and aspiring hr students margaret cheng f i h r m hk human resources director mtr corporation limited president hong kong institute of human resource management hkihrm 2018 present chairperson people management committee hong kong management association hkma

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biases managing multiple generations and identifying and cultivating individual high performers

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